

SCHOOL AGE DAY CARE PROGRAM CERTIFICATION Standards and Checklist

Completion of this form meets the requirements of Chapter DWD 55 of the Wisconsin Administrative Code.

Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04 (1)(m)].

Staff Interactions with Children

Yes No NA

- | | | | |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Staff will interact with the children in a caring and positive manner. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | The staff will be aware of each child's location at all times and will protect children from dangerous situations. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | I agree that staff will not hit, spank, shake or use any other form of physical punishment, or any discipline which is frightening to the child, nor will the staff call the child names which will hurt or threaten him or her. |

Activities and Equipment

- | | | | |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Each child will have a variety of activities to do that will give each child a balance of active and quiet play. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Each child will have access to a variety of materials and equipment. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Each child will be involved in a variety of activities during the week and each child will have the opportunity to select and plan their own activities. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Television will be limited to one hour per child per day and will be appropriate for the children in care. |

Meals and Snacks

- | | | | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | A program that operates for less than 4 hours will ensure that each child is served a snack. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | A program that operates for 4 or more hours will ensure that each child is served one meal or one snack every 3 hours. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | A noon or evening meal must consist of a protein food, fruit and vegetable, a cereal or bread product and pasteurized grade A vitamin D milk. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | A snack will consist of one of the following: milk or a milk product, fruit or fruit juice, vegetable, peanut butter or other protein, whole grain or enriched bread or cereal. When only fruit juice is being served, it will be pure fruit juice. |

Transportation

- | | | | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | The program will have a written, signed agreement with each child's parent or guardian that specifies how the child will be transported to and from the program. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | A driver for the program will have a valid Wisconsin driver's license. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Any vehicle used by the program to transport children will be registered in Wisconsin. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Any vehicle used by the program to transport children will be in a safe operating condition. The program will provide the certifier evidence that the vehicle is in a safe operating condition at the beginning of its use and in 12-month intervals. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Each child and adult being transported in a vehicle that has a seating capacity of 15 or less will use a seat belt or a child safety seat (if the child is under age 4 years). |

Parents

- | | | | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Parents will be allowed to visit and observe the program of care during the hours care is being provided. |
|--------------------------|--------------------------|--------------------------|---|

Insurance

The program will provide documentation of insurance coverage by submitting to the certifying agency a certificate of insurance reflecting current dates of coverage for:

- | | | | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | General liability insurance that provides coverage with limits not less than \$25,000 for each person and total limits of \$75,000 for each occurrence. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Vehicle liability insurance when transportation is provided with minimums not less than those specified in s. 121.53, Stats. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Non-owned vehicle insurance when transportation is provided by other than center-owned vehicles. |

I attest that all the information given on this checklist is true and accurate, to the best of my knowledge.

Owner/Operator/Board President Signature	Date Signed
Certifier Signature	Date Signed